

Board of Directors Meeting Minutes

Sun City West LGBT Club

Day & Date: Monday, December 4, 2023

Time: 5:30-7:30 p.m.

Location: <https://us06web.zoom.us/j/83690169525>; Meeting ID: 836 9016 9525

Attendees: Patty Book Pat Nelson, Dave Schneider, Susan Krabbe, Peggy Skoglund, Laurel McPherson, Jim Allen, Molly Mandel, Alex Childs, Tab Bomhard, Lori Morris, Tim Anderson

1. Establish Quorum and Call Meeting to order. Patty identified that a quorum is present and called the meeting to order at 5:31 p.m.
2. Introduce and welcome incoming 2024 Board (Patty)
 - a. CR 5 New Club Officers Form Due once the new board is in place.
 - b. Patty invited the new board members to tonight's meeting (Tab Bomhart, 2024 VP; Tim Anderson, 2024 Member-at-large; Lori Morris, 2024 Secretary).
3. Approval of Prior Board Meeting Minutes held 11/6/23. Jim presented the minutes. Minutes were approved unanimously once the minutes were updated modifying the spelling of Betty's Rooste.
4. Treasurer's Report (Peggy)
 - a. Bank Balance \$4,101.36.
 - i. Total Credits \$3,869.87 YTD
 - ii. Total Debits \$3,348.43 YTD
 - iii. Net proceeds \$521.44 YTD
 - b. Income & expense are aligned.
 - c. 2023 CR-7 Treasurer Report is due 02/15/2024 to the RCSCW.
 - d. Treasurer report was approved unanimously by the Board.
5. Membership Report (Laurel)

- a. CR 15 Membership Report Due 2/15/24 reporting of membership data as of 12/31/23. Laurel will prepare this.
 - b. 115 members at end of year. Peggy's numbers & Laurel's numbers are aligned. Laurel has a \$10.00 membership fee that she will give to Peggy.
 - c. Susan stated we have 61 members on the Facebook site.
6. Book Group (Dave). Next meeting is Thursday, 12/14/2023, and the book "Fellow Travelers" will be discussed. The Video Series is a Showtime series.
7. Badges (Susan). Susan has 5 badges out with 3 orders and is still waiting for the badges to be made. Vendor: Can-Do Engraving, located 15434 N. 99th Avenue, Sun City, AZ 85351.
8. Old Business
- a. Reminder Treasurers Meeting: Wednesday, December 6, 10:00 a.m. Lecture Hall. Peggy will attend the meeting for the Club.
 - b. Reminder Officers Meetings, Rj Johnson Social Hall: Thursday, January 4, 2024, 10:00-11:00 a.m. for 2024 President, Vice-President, Secretary, Treasurer. NOTE: It was initially reported to be 01/03/2024, but the corrected date is 01/04/2024.
 - c. Reminder Newcomers: January 10, 2024, Palm Ridge 4:00-6:00 p.m.
 - i. Staffing and Set-Up
 - ii. Volunteers to work: Molly, Susan, Patty, Peggy, Tab, Tim, Lori, Alex, David.
 - iii. Peggy said we need some supplies from our supply cupboard to take to Palm Ridge. Peggy suggested having some giveaways. Last year we gave away rainbow masks and candy. Need Membership Forms available, and have the Calendar available. Patty suggested a brochure; Jim forwarded via email to the board the prior LGBT Club brochure.
 - iv. The board unanimously approved expenditures up to \$100 to be spent on this event.

- d. Discuss November Gathering Member Feedback. Patty provided written feedback from the social gathering to the board previously. Peggy suggested perhaps have similar social events quarterly.

9. New Business

a. December 18 Club Social

- i. Catering quotes. Peggy looked at Frys, Safeway. Frys will offer better pricing.
 1. Catering. Mini-croissant chick sandwiches, assorted tea sandwiches, pita pocket sandwiches, fruit/veggie platters, cookie platters. \$320.00 for 50 participants. This is based on the mixed sandwiches. Beverage \$36.00 = \$356.00.
 2. Frys needs 5 days advance notice of the order. 12/11/2023 will be the RSVP deadline for participants.
 3. Budget: Board unanimously approved an expenditure up to \$400.00

- b. Heard Museum trip with Jerry (Peggy). Looking to have an event March 2024. Jerry offered 03/02/24, 03/09/24, 03/16/24 as potential dates. Members will meet at the Heard at 10:30 a.m.; Jerry will commence the tour, then 1-1.5 hours for lunch, followed up with finishing the tour. The event will end around 3:00 p.m. Jerry will send a menu to Peggy. Lunch menu is around \$14-\$15. Museum admission cost is \$13/person; parking is free; therefore in total \$27-28/person which will not be funded by the Club. There is not a maximum number of attendees. The board suggests having the event on Saturday, 03/16/2024. Need to poll the membership to determine the interest, and then check to see if carpooling is something that should be offered to the members.

c. Membership drive December 1, 2023 to February 28, 2024 (Laurel)

- i. Budget. Patty suggests having an annual budget for membership costs. Patty paid Bob's Variety \$0.49/copy for color copies and noted OfficeMax charges; \$1.25/color copy. In 2024, the board will evaluate future budget costs for printing for the Membership Drive.
- ii. Currently 19 members have submitted their Membership Forms for 2024. We have 100 membership forms that were printed. Laurel has set up various times in December 2023 and January 2024 for membership recruitment.

- iii. The new Membership Form is posted on the website.

- d. Evite versus Mailchimp in 2024 (Pat, Tracy, Alex)
 - i. Emails
 - ii. Monthly Newsletter
 - iii. RSVPs for Betty's Rooste and select Socials
 - iv. Evite was around \$250 for unlimited communication, as researched by Molly. The board approved unanimously an expenditure up to \$300.00 for the purchase of the Evite tool for use by the LGBT Club.
 - v. Peggy &/or Patty will work with Alex to commence purchasing the Evite tool license as Peggy & Patty have the Club debit card to make the purchase.

- e. Agave Room versus Sagebrush Room in Beardsley
 - i. Patty initially looked into the Men's Club however this facility is not available to our Club for the desired times, and several board members have expressed concern about returning to that space based on past experience.
 - ii. Motion passed unanimously to move Club meetings from the Agave Room to the Sagebrush Room. Patty will initiate the change with RCSCW Scheduling.
 - iii. Bulletin Board Makeover. Laurel will check with volunteers who may be interested in updating the Bulletin Board.

Meeting Reminders:

Calendar for 2024:

Meeting Type	Date/Time	Location
Club Social Meeting	3 rd Monday monthly, 5:30 – 7:30 p.m. (No social 4/15 due to 4/13 event)	Beardsley/Agave Room*
Board Meetings	1 st Monday monthly, 5:30 -7:30 p.m. (Jan. 2, 2024 to avoid holiday) (Sept. 9, 2024 to avoid holiday)	Beardsley/Agave Room*
Book Group	2 nd Thursday monthly, 4:30 p.m.	Beardsley/Agave Room
Monthly Breakfast	1 st Thursday monthly, 8:30 a.m.	Betty's Rooste. Must RSVP
Bi-Monthly Luncheon	4 th Tuesday monthly, 12:00 noon 01/23; 03/26; 05/28; 07/23; 09/24; 11/26	Betty's Rooste. Must RSVP
Special Event	Saturday, 04/13/2024 11:00 a.m. – 2:00 p.m.	Kuentz Breezeway & Courtyard
Special Event	Saturday, 10/26/2024 5:00 p.m. – 8:00 p.m.	Palm Ridge Summit B & Patio

*These may change to the Beardsley/Sagebush Room, pending RCSCW Scheduling confirmation.

Reminder Library Cabinet Display: Saturday, March 2, load cabinet display & take down is Friday, March 29, 2024 (see Molly's photo of cabinet).

Offered by Club Members for SCW LGBT Club Members and adult guests only with RSVP required:

- John and Curtis's Cookie Exchange, Sunday, December 10th from 1:00 p.m. to 4:00 p.m. Bring 2-3 dozen of your favorite cookies to share and a container to take the delicious treats home in.
- They will be providing Adult Chocolate as well for the event. This is a low-key social event to just come and talk, before their BIG Christmas Party on the 17th.
- John and Curtis's Christmas Party, Sunday December 17th

Sister Club Activity:

- Sun City LGBT Club . . . *Glitz, Glamour & Garland Gala*, December 9, 6:00 p.m.

- Sun City LGBT Club will be hosting a concert with Tret Fure on Saturday evening February 10, 2024 at the Bell Rec Center. More information forthcoming.

Meeting adjourned around 7:00 p.m.