

FINAL Agenda – Board of Directors Meeting
Sun City West LGBT Club

Day & Date: Monday, November 6, 2023

Time: 5:30-7:30 p.m.

Location: Beardsley, Agave Room

Attendees: Laurel Mcpherson; Susan Krabbe; Patty Book; Molly Mandel; Peggy Skoglund; Dave Schneider; Jim Allen

1. Quorum established and called meeting to order by Patty at 5:30 p.m.
2. Approval of Prior Board Meeting Minutes held 10/2/23. Jim presented the minutes and the board approved them unanimously as presented.
3. Treasurer’s Report (Peggy)

General Meeting 11/04/2023	Overall financials
<p>Total Credits: \$692.00</p> <ul style="list-style-type: none"> • \$500.00 sponsorship • \$15.00 guest fees • \$89.00 donation from 50/50 • \$88.00 raffle • \$177 50/50 Raffle Proceeds <p>Total cost to the Club: \$413.00 with \$181.24 in proceeds to the Club Net Proceeds \$181.00</p> <p>Supplies, including gift for party \$97.00 Fry’s for Food \$413.00</p>	<p>Bank balance as of today approximately \$4,200.00. YTD Credits \$3,869.00; YTD Debits \$3,250.00. YTD revenue excess \$619.00.</p>

In addition to the cash box amount approved on 10/02/2023, today the board approved unanimously an additional \$20.00 to be maintained in the cash box. For clarification, the cash box approved amount has been increased from \$40.00 to \$60.00 with this vote.

4. Membership Report (Laurel)

- 114 Members including 2 members that joined 11/04/23.
 - Of the 60 RSVPs, 39 members attended the 11/04/2023 General Meeting. There were 18 no-shows, or 30%, our highest level to date.
5. Book Group (Dave). The Book Group convenes on Thursday 11/09/23 and is reading “Last Night at the Telegraph Club”.
 6. Badges (Susan). The company “Be Can Do Engraving” in Sun City continues to create badges for the Club however their turnaround is slower than before.
 7. Old Business
 - a. Review of November 4 General Membership Meeting & Social (Laurel & Board)
 - i. Attendance.
 1. 60 members sent a Yes as the RSVP which is about 52% of the membership.
 2. Of the 60, only 39 attended, with 18 no-shows (there were some late cancellations). The No Show Rate was 30%, and only 34% of the total members attended the event (39 of 114)
 - ii. Budget. The Budget is presented in the Treasurer Report on Page 1.

The Board discussed the low engagement of the 11/04/2023 event and wants to hear from the membership as to what the Club can do to increase participation. It was discussed that many attendees are those members which have recently moved into SCW whereas many of the members with greater residency tenure are not attending Club activities. Below are key items and decisions made:

Activity	Notation
<p>11/16/2023 (Thursday), Happy Hour (Social Activity) at Tom & Jim’s. 5:00 p.m. – 7:00 p.m.</p> <p>This will be a non-structured event.</p>	<ol style="list-style-type: none"> 1. Patty will draft a Member communication and work with Tracy to distribute within the next few days. RSVPs should be sent to Jim at jha6100@gmail.com 2. Members will BYOB and lawn chair. 3. Board members will bring an appetizer 4. Members to RSVP by Monday, 11/13/2023 to Jim via email at jha6100@gmail.com 5. Laurel will accept Membership Applications (new, renewal).

	<p>6. The purpose is to have an activity for members to socialize while at the same time, the board can casually talk with members to learn more about desired activities.</p> <p>7. There may be similar social activities in 2024 as determined by the next board.</p>
11/20/2023 Monday, General Meeting	This meeting is cancelled due to (a) the 11/04/2023 general meeting; and (b) this is the week of Thanksgiving.
11/28/2023, Betty's Rooste Luncheon	<ol style="list-style-type: none"> 1. The Board approved an expenditure of up to \$250.00 for dessert during the standing bi-monthly luncheon. 2. This event information will be included in the Meeting Invite so Members are aware of this investment.
12/04/2023. Board Meeting	The board meeting will be held virtually via Zoom and will not be in the Beardsley Agave Room.
12/07/2023, Betty's Rooste Breakfast	This is the monthly breakfast.
12/18/2023 Holiday Celebration, Beardsley Agave Room	<ol style="list-style-type: none"> 1. The Board unanimously approved up to \$100.00 in expenditure for plates, napkins, silverware, cups, and other standard supplies for Peggy to pick up. 2. This is a Holiday party, not a Christmas party. Holiday attire is optional for attendees. 3. White Elephant Activity; gifts not to exceed \$20.00. This will be conveyed to membership 4. This is not a potluck, rather the Club will provide some food such as sandwiches, chips, holiday cookies. Peggy will provide the Board pricing at the 12/2023 Board meeting for funding approval. 5. Laurel will discuss with Joanne T. the possibility of providing music &/or speaker for the event 6. There will be a 50/50 raffle

	7. Peggy & Molly have some raffle gifts that they will bring for the event; Susan has 2 gift cards as well.
January 2024.	Peggy is working with Jerry C., Club member and docent at the Heard Museum for a special event for Club Members, possibly in January 2024.

- b. Treasurers Meeting: Wednesday, December 6, 10:00 a.m. Lecture Hall
- c. Officers Meetings: January 4, 2024, 10:00-11:00 a.m. for the 2024 Club Board. [I called the Rec Center today and they affirmed it is January 4.]
- d. Newcomers: January 10, 2024, Palm Ridge 4:00-6:00 p.m. The Club will have a table at the event and will be available for the event.
- e. Library Cabinet Display: Saturday, March 2, load cabinet display & take down is Friday, March 29, 2024
 - i. Design task force?
 - ii. Guidelines?

Molly will work with the SCW Library to determine the cabinet size. Susan believes it is about 5' high x 3' wide. The 2024 Board will address this, however Patty stated it is to educate SCW about (1) the existence of our chartered club; (2) LGBT issues & activities; and (3) external resources.

8. New Business

- a. November 20 Club Social Planning. The 11/20/23 event was cancelled due to (a) the 11/04/2023 social/general meeting; and (b) this is the week of Thanksgiving. See Section 7.a. of these Minutes.
 - i. Ideas?
 - ii. Budget?
- b. Membership drive December 1, 2023 to February 28, 2024 (Laurel)
 - i. Membership Drive information needs to be included in the next few Club newsletters with hyperlinks to the Application on the Club website.
 - ii. Membership recruitment (renewal & new), at this time, are targeted for:
 - 1. 11/28/2023 Bi-Monthly Lunch, Betty's Rooste (*potential* participation)

2. 12/07/2023 Monthly Breakfast, Betty’s Rooste
 3. 12/12/2023 Social at Lizard Acres
 4. 12/18/2023 Club Social/Meeting
 5. 01/01/2024 & beyond, TBD
- c. Budgeting Evite expense in 2024 (Pat)
- i. Currently Tracy manages the RSVP process through a separate email & Excel spreadsheet. Tracy will pass on RSVP functions to Alex and Alex will need to evaluate whether the process is sustainable.
 - ii. Molly will look at the subscription of “Evite Pro that costs \$249.99/year, and will determine what is included in that annual subscription. The annual subscription can possibly be used not only for event planning, but possibly for newsletter distribution which would allow Alex to maintain only one email distribution list rather than 2 that Tracy maintains.
 - iii. Patty will have Alex & Tracy discuss and Alex will need to determine whether Evite Pro or another option is desired. The Board did not approve any expenditure.
- d. December 4th Board meeting via Zoom. Patty will contact SCW to cancel the 12/04/2023 reservation, and include in the next newsletter meeting logistics to serve as notice to the membership.

Meeting Reminders:

Calendar for 2024: In addition to what is presented in Section 7a and 8b as discussed in the 11/06/2023 meeting, below are standing meetings.

Meeting Type	Date/Time	Location
Club Social Meeting	3 rd Monday monthly, 5:30 – 7:30 p.m. (No social 4/15 due to 4/13 event)	Beardsley/Agave Room
Board Meetings	1 st Monday monthly, 5:30 -7:30 p.m. (Jan. 2, 2024 to avoid holiday) (Sept. 9, 2024 to avoid holiday)	Beardsley/Agave Room
Book Group	2 nd Thursday monthly, 4:30 p.m.	Beardsley/Agave Room
Monthly Breakfast	1 st Thursday monthly, 8:30 a.m.	Betty’s Rooste. Must RSVP
Bi-Monthly Luncheon	4 th Tuesday monthly, 12:00 noon 01/23; 03/26; 05/28; 07/23; 09/24; 11/26	Betty’s Rooste. Must RSVP
Special Event	Saturday, 04/13/2024 10:00 a.m. – 3:00 p.m.	Kuentz Breezeway & Courtyard
Special Event	Saturday, 10/26/2024 4:00 p.m. – 9:00 p.m.	Palm Ridge Summit B & Patio

Offered by Club Members for SCW LGBT Club Members and adult guests only with RSVP required:

John and Curtis's Cookie Exchange, Sunday, December 10th from 1:00 p.m. to 4:00 p.m. Bring 2-3 dozen of your favorite cookies to share and a container to take the delicious treats home in. We will be providing Adult Chocolate as well for the event. This is a low-key social event to just come and talk, before our BIG Christmas Party on the 18th. Please RSVP, [Curtis Frank](#), by November 20 to curtisfrank75@outlook.com or text me at 646-793-1963.

John and Curtis's Christmas Party, Sunday December 17th from 2:00-6:00 p.m.

Sister Club Activity: Sun City LGBT Club . . . *Glitz, Glamour & Garland Gala*, December 9, 6:00 p.m. \$45 each through 11/30/23

Meeting adjourned at 7:36 p.m.