



Board Meeting Minutes

May 23, 2018

Attendees: Suzanne (via Skype), Janet, Maria, Bob, Gus, Lloyd, Sheila

The meeting was called to order at 5:30pm in the Stampede room of the LGBT Clubhouse

Minutes from the April 23, 2018 meeting were read and approved.

Old Business

Signage:

The two wooden signs were created, and hooks placed near the front and back entrances for hanging them before the meetings and removal of them after the meetings.

In a later development, the Rec Center is having new permanent signs built for the Men's Club that will include the listing of the LGBT Club on that sign, along with other clubs that use the building. The new sign will be lit in the manner that other new signage is lit in and around the Johnson Rec Center. Construction has started on the foundation for the sign this week.

Table Top signs were discussed for events like the annual Newcomers event. Gus proposed an A frame sign and had several options that are available based on what he has seen. This will be tabled for now while decisions are made regarding content, but **Gus has obtained a couple A frame signs we could use in the interim.**

Gus also discussed donating a Roll Up sign that can be used at our events. This sign would have our logo, Club name, website, and bullet points regarding the benefits of joining the club. **Suzanne will come up with a proposed design and pass it on to Gus for review and suggestions.**

Thank you Gus, for this generous donation.

There was an issue with a Men's Club member asking that we not tape signs on the outside window, left of the doorway when we have meetings that are cancelled. It was stated that this would tear the window tint. Bob spoke with the facility manger who stated that this is not an issue and such signs can be placed on the outside glass.

Email Policy:

The Membership Email policy drafted by Gerry was approved as written and is now located in the binder under Policy and Procedures.

Monitor Process Document:

The Monitor process document was revised by Maria and is now located in the binder under Policy and Procedures.

Attendance Form:

Bob checked with Dori Miller at the Rec Center to confirm that the CR-15 is not required to be submitted monthly. Only the Monthly CR-4 is required to be give to Dori with total head count per meeting by month. The CR-15 is to be submitted annually with names and Rec Card numbers for all active members.

Bob created a new attendance form that includes Last Name, First Name, Rec Card Number and a signature line. This will make it easier to get people signed in at meetings. It will be revised as new members join the club.

New Business

LGBT Film:

Shepherd of the Hill UMC is offering a new LBGT movie, Generation Revolution to the Quad Clubs. Suzanne has sent out an email notification to the Club membership.

RSVP Apps:

We would like to have a way to send information to the membership and have a way to gauge attendance using an RSVP application. Suggestions include Email Doe Doe (75-member limit), Evite and Doodle. **Bob will check Google to see if there are other options available. For now, Bob will send the Board an Evite example and Gus will send one from Doodle to see if either one will work for the Club. Gus and Bob will work with mail chimp to see if there is a better way to create more interesting messages to send to members rather than just emails.**

Space Utilization Meeting:

Bob attended this meeting. The ask was for our ability to use the kitchen appliances at meetings if needed, such as the stove, oven and other appliances in the kitchen. Dave in Facilities explained that the items built into the building were considered community property and would be available to anyone using the building. It was suggested that if we do that, we might want to talk with the Men's Club representative in advance to avoid any conflict. Of course, leaving the appliances as we found them is understood.

There are bar-b-qs available to the Club at the Clubhouse. **The CR-14 needs to make that request and one will be provided by Bob.**

GTC Report

Movie Night, July 22nd:

The Lecture Hall was discussed as a location for this event, but it would be charged (at no cost) as one of our two annual Social Events. We want to use the Lecture Hall for Jerry's Heard Museum presentation in the late Summer or Fall. The cost would be \$75 to use the Lecture Hall a second time if we used it also for Movie Night.

It was determined that we should instead use the Stampede Room for Movie Night, and get the tables removed and chairs set up theater style. Bob will coordinate this with Facilities and the Rec Center and confirm what the requirements will be to show the movie.

Another option is using a meeting room at the Posse headquarters. **Sheila will check and confirm if we can do that.**

Mona at the Rec Center wanted to be sure that we show only PG rated movies, which is the requirement that the Beardsley movies must adhere to.

Phoenix Mercury PRIDE Night:

Carolyn is managing this event, and has about 17 tickets spoken for to date. An email will go out to the club membership about the event by May 24th, and the event information was posted to the website this week. Carolyn is collecting all the ticket money and distributing the tickets. **An announcement will also be made at the Ice Cream Social about the event by Bob & Carolyn.**

July 9th Pool Party Night and Bar-B-Q:

It was suggested and agreed to that the Club will pay for the hot dogs, burgers and buns for the event. **Bob will take that information to the GTC meeting for a volunteer to shop.** Discuss how to pay for those with Maria based on the accounting discussion at this meeting. **Bob will work with Maria on that.**

Treasurer's Report:

Maria reported that the account balance is \$1508.00.

There was discussion regarding the process for members to obtain payment for expenses on behalf of the Club. Points regarding the \$75 discretionary expense and how to account for that and other expenses were addressed. Based on accounting requirements by the Rec Center this can become a difficult and time-consuming process for Maria. It was suggested that we use the Club debit card when possible. More discussion will take place on this matter with the Board to refine the process for Maria.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, JUNE 20th AT 5:30PM AT THE

STAMPEDE ROOM